



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF WATER AND SANITATION

CLOSING DATE: **17 March 2025 16:00**

Note: Interested applicants must submit their applications for employment to the address or email address specified on each post (all documents must be submitted in **one** in PDF attachment/s, **size not exceeding 10mb**) Subject title on the email must indicate the **reference number** of the post. Applicants should forward applications to the correct email address of the post as incorrect emailed applications will not be considered. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late, applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets. The successful candidates will be appointed on Standard Contract in terms of section 76 of the National Water Act, Act 36 of 1998.

POST: PRINCIPAL SAFETY COORDINATOR X1(STANDARD CONTRACT)

REF: 17032025/S25

CHIEF DIRECTORATE: CONSTRUCTION MANAGEMENT

SALARY: R 376 413.00 per annum (Level 8)

CENTRE: Construction South (Clanwilliam)

REQUIREMENTS: National Diploma/Degree in Safety Management plus four (4) years relevant experience. Must be registered with the SACPCMP as a Health and Safety Officer (CHSO) in terms of section 26 of the SACPCMP Act (Act No.48 of 2000) and OHS Act (85/1993) Construction Regulations: Construction Regulation 8(5) (submit proof of competency). Knowledge of OHS Act, familiar with law of contract and supply chain functions. Willingness to travel to various remote construction sites and offices. Discipline to apply policies and procedures. Must be computer literate. Must have good communication skills. Must be able to work independently and as part of a team. Must be willing to work irregular hours. Must be trustworthy and honest. Ability to take responsibility. Must have good interpersonal relations. The disclosure of a valid unexpired driver's license.

DUTIES: Review the documentation programme with the client's principal consultant/agent. Finalise baseline risk assessment. Identify and implement precautions necessary for health and safety control and develop health and safety plans from information obtained from the health and safety specification. Agree on a format for the health and safety file for the project. Assist the project team with detailed information for health and safety cost estimates/budgets. Liaise, co-operate, and provide necessary health and safety information to the client, principal consultant, and the other consultants. Manage the preparation of health and safety documentation for distribution to contractors for inclusion into their tender submissions. Attend and participate in tender clarification meetings. Facilitate the evaluation of the contractor(s) competencies, knowledge, and resources to carry out the works safely. Facilitate the preparation of contract documentation related to health and safety requirements for approval and signature. Prepares monthly, quarterly, and annual reports; maintains proper documentation to conform to record-keeping requirements of OH&S

ENQUIRIES: Mr NJ Meyer Tel No: (021) 872 0591

APPLICATIONS: Paarl (Construction South): Department of Water and Sanitation, Private Bag X3042, Paarl, 7646 or emailed to [RecruitmentCSouth@dws.gov.za](mailto:RecruitmentCSouth@dws.gov.za)

FOR ATTENTION: Mr. NJ Meyer